



## NATIONAL HISTORIC SITE OF CANADA

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Thank you for your interest in The Butchart Gardens! If you enjoy working with friendly and helpful staff in a beautiful setting, then there are numerous benefits that await you when you choose to work for this world-class, family-owned business that is visited by nearly a million visitors each year from all over the world.

We accept applications on a year-round basis and keep them on file for 12 months from date of receipt. We begin reviewing them in February, starting with those received in the fall of the previous year and working forward chronologically. Interviewing begins in March and continues until all available positions are filled.

Although the skills required to fill our many positions are diverse, we seek a positive attitude and service-oriented disposition in all our candidates. Only short-listed candidates will be contacted by phone, and an interview may be scheduled only after a pre-interview, telephone screening.

Although your application will list the employment opportunities which interest you (see below), the interview will not focus on a specific position or department, but on matching your skills, abilities and interests to the overall hiring needs of The Gardens. Occasionally, a second interview is requested.

Successful candidates are contacted by phone and offered a specific position in a designated department; however, the needs of the business may require you to work in another position in another department at a moment's notice. After the position has been accepted, a company orientation and/or department training dates are confirmed.

**On a seasonal basis, each year The Butchart Gardens offers the following employment opportunities:**

**Food Services:** Friendly and efficient people are required for host, busser and counter-service positions in our three restaurants and foodservice satellite locations. Dishwashers, prep and experienced cooks are also needed for our kitchens. Candidates for kitchens must have, or be willing to get, Basic FoodSafe certification.

**Visitor Services:** Outgoing people who enjoy a balance of indoor and outdoor environments are required to meet our visitor's needs for admission collection, traffic/parking control, information and grounds maintenance.

**Custodial:** Day Custodial crew requires self-directed people who enjoy working closely with both staff and visitors while maintaining washroom and building cleanliness (vacuuming, mopping, washing, garbage collection, etc). Night Custodial positions are also available (shift start times range from 8pm – 12am).

**Seed & Gift Store:** People who enjoy the art of selling are required for quality merchandise sales in a fast-paced retail environment featuring over 8,000 items. Cashiering and language skills an asset, but not a requirement.

**Gardening:** People who enjoy working outdoors, interacting with our international visitors and have the physical ability for heavy to moderate labour (ie: digging, lifting, raking, barrowing, bending) are encouraged to apply. Successful candidates are required to provide some personal tools, raingear and CSA footwear.

**To apply, candidates need to submit their completed application and/or resume to the attention of the Human Resources department. Options include mail, fax, email or hand delivery to an Admission Gate Attendant.**