

The Butchart Gardens is looking for external candidates to fill the following position

**DEPARTMENT: ACCOUNTS
POSITION: RECEIVER**

DUTIES:

- Receive deliveries for The Gardens (excluding Gift Store deliveries)
- Ensure the invoices match goods received
- Check quality of meats, seafood and produce
- Deliver goods to proper area or per special instructions
- Maintain all major storage areas in good condition, including coolers, freezers, dry storage areas and the loading bay

REQUIREMENTS:

- Ability to work well independently
- Able to operate pallet jacks and scissor lift
- Ability to prioritize tasks
- Grade A steel toed footwear
- British Columbia Driver's License
- Ability to lift heavy items.

WORK SEASON:

These are seasonal positions offering between 32-40 hours per week. Shifts are mainly daytime and include weekends. ***Employment will be contingent on passing a physical assessment.***

We will be accepting names until all positions are filled. The Butchart Gardens appreciates all applications; however, only short-listed applicants will be contacted.

Please submit a cover letter and resume to the Human Resources department, hr@butchartgardens.com mail: The Butchart Gardens, 800 Benvenuto Ave, Brentwood Bay BC V8M 1J8, Fax: 250-544-4455 or online through our [employment page](#).