

*The Butchart Gardens is looking for a qualified individual from within the company to fill the following position:*

**DEPARTMENT: Gardening**

**POSITION: Supervisor – Greenhouse Bedding Plant Production**

The successful candidate, in consultation with the management of the Gardening Department, will be expected to coordinate and supervise staff to complete a broad range of greenhouse, seasonal display and gardening duties.

**The successful candidate will be required to:**

- Effectively and efficiently manage a crew
- Create and maintain a positive and productive environment
- Provide leadership, motivation and training as required for each staff member
- Lead by example in all tasks including the day-to-day physical work involved
- Communicate effectively and courteously with Gardening management and other departments as required
- Plan and coordinate gardening activities in the herb garden and fernery throughout the year
- Responsible for the sowing, pricking out and growing of over ½ million bedding plants
- Responsible for knowing cultural requirements for over 600 varieties of plants
- Coordinate pest / disease monitoring and control for annual crops throughout the growing seasons
- Participate in seed purchasing, collection, drying and inventory control
- Responsible for organizing flow of crops within greenhouses and out into garden areas
- Participate in planning and prioritizing both long and short-term projects in the area
- Participate in the planning, design and production of the seasonal plantings and displays
- Assist in department wide initiatives when called upon for assistance
- Coordinate projects which may involve other departments within the Gardens
- Properly operate and manage irrigation, fertilization and temperature control systems
- Perform annual staff performance evaluations
- Ensure that safe work practices are maintained at all times
- Ensure staff adhere to company policies and procedures
- Be patient, polite and professional with our visitors
- Be available to be on call for afterhours emergencies and alarm system warnings

**The successful candidate will possess the following qualifications:**

- At least 5 years of work experience in the Gardening Dept. at the Butchart Gardens
- Excellent attitude and positive outlook
- Related experience in all of the job requirements (listed above)
- Excellent knowledge and understanding of plants, trees, shrubs and all aspects of gardening
- Proven ability to lead, manage and interact effectively with staff
- Self-motivated, well organized and efficient
- Strong communication skills (both written and oral)
- Ability to conduct oneself in a patient, polite and professional manner
- Proven understanding of how to attain **our** level of excellence and attention to detail in the garden
- Detail orientated, resourceful, with the ability to problem solve and multi-task
- Ability to work well under pressure
- Capable of performing physically demanding and repetitive tasks
- Committed to the values and standards of The Gardens

This is a year-round salaried position that will commence on June 1<sup>st</sup>, 2025. Remuneration will be commensurate with this level of responsibility.

Please submit cover letter and resume to the Human Resources department by **Friday, May 16<sup>th</sup>, 2025**. The Butchart Gardens, 800 Benvenuto Ave., Brentwood Bay, BC, V8M 1J8 or emailed to [hr@butchartgardens.com](mailto:hr@butchartgardens.com). Copies of this posting are also available upon request.